

Independent School District 282
Organizational School Board Meeting
St. Anthony Village City Council Chambers
January 6, 2009
MINUTES

Members Present: Jane Eckert; Dave Evans; Barry Kinsey; Don Siggelkow; Leah Slye; and Mike Volna
Staff Present: Superintendent Rod Thompson and School Board Secretary Susan Bodurtha.

1. The annual Organizational Meeting of the St. Anthony-New Brighton School Board was called to order at 7 p.m., by Chair Mike Volna in the St. Anthony Village City Council Chambers.
 2. A motion was made by Eckert and seconded by Slye to approve the agenda. The motion was unanimously approved.
 3. Election of Officers
 - 3.1 *Chair* Jane Eckert nominated **Barry Kinsey for School Board Chair**. No other nominations were made. A vote was taken and the nomination was unanimously approved.
 - 3.2 *Vice Chair* Leah Slye nominated **Jane Eckert for School Board Vice Chair**. No other nominations were made. A vote was taken and the nomination was unanimously approved.
 - 3.3 *Clerk* Dave Evans nominated **Don Siggelkow for School Board Clerk**. No other nominations were made. A vote was taken and the nomination was unanimously approved.
 - 3.4 *Treasurer* Mike Volna nominated **Leah Slye for School Board Treasurer**. No other nominations were made. A vote was taken and the nomination was unanimously approved.
 - 3.5 *St. Anthony-New Brighton Education Foundation Board Members*

A motion was made by Kinsey and seconded by Evans to elect the following individuals to the SA-NB Education Foundation Board:

 - Leah Slye, term ends December, 2009
 - Jane Eckert, term ends December, 2010
 - Kim Johnson, term ends December, 2010
 - Mike Volna, term ends December, 2011
 - Cyndi McReavy-Seitz, term ends December, 2011
- In answer to a question from Mike Volna, Leah Slye indicated that Superintendent Thompson is a member of the Foundation Board by virtue of his position and does not need to be elected.
- The motion was unanimously approved.

4. Organizational Business
 - 4.1 *Regular Meetings* A motion was made by Eckert and seconded by Volna to set regular business meetings on the first Tuesday of the month when school is in session. As much as possible and practical, these meetings will be held in the St. Anthony Village Council Chambers. Additional regular business meetings may be set as needed or as warranted by items requiring board action that surface throughout the fiscal year. These additional regular meetings will be formally set at a regular meeting and held in the HS/MS Media Center or other location as announced. All regular meetings will begin at 7 p.m. and are time-certain until 10:30 p.m. (*no new action items may be discussed after 10 p.m. unless the time-certain meeting ruling is suspended*). All routine items will be included in the *Consent Agenda*. There shall be a 10-minute Communications Break. Time will be set aside for an *open mike* when anyone in the audience can address the School Board related to items on the agenda, as well as items not included on the agenda. Ten minutes *total* will be allowed for this purpose. All items requiring action by the school board shall, when at all possible, be placed at the beginning of the agenda. A vote was taken and the motion was unanimously approved.

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4.2 *Work Sessions* A motion was made by Slye and seconded by Eckert to hold work sessions on the third Tuesday of each month when school is in session and at other times as needed. Work sessions will be held in the HS/MS Media Center unless otherwise announced and will begin at 7 p.m. or at a time of day as arranged that best suits the topics planned for discussion. The motion was unanimously approved.

4.3 *Payment of Bills* A motion was made by Evans and seconded by Siggelkow that *Payment of Bills* will be approved by the board as part of the *Consent Agenda* at regular school board meetings. At times when this practice is not timely or practical, *Payment of Bills* and other routine business actions may be authorized by the Superintendent of Schools or Director of Business Services. The motion was unanimously approved.

4.4 *Meeting Minutes* A motion was made by Volna, seconded by Slye, and unanimously approved that the school board secretary shall keep an accurate record of all minutes on file in the District Office. Minutes must be published in the official newspaper of the district.

4.5 *Official Newspaper* A motion was made by Eckert, seconded by Slye, and unanimously approved to designate the St. Anthony Bulletin as the official newspaper of the school district.

4.6 *Bank Depositories* A motion was made by Evans, seconded by Siggelkow, and unanimously approved to designate M.S.D.L.A.F., Bremer Bank, US Bank Minneapolis N.A., American National Bank of St. Paul, MN Trust, and Wells Fargo N.A. as bank depositories for the school district.

4.7 *Electronic Transfers* A motion was made by Evans, seconded by Eckert, and unanimously approved to authorize the Superintendent and/or Director of Business Services to make electronic transfers pursuant to MN Statute 471.28, §3.

4.8 *Authorization to Invest Funds* A motion was made by Slye, seconded by Evans, and unanimously approved to authorize the Superintendent and/or Director of Business Services to invest funds in accordance with MN Statute 475.66.

4.9 *Committee Appointments* A motion was made by Kinsey, seconded by Volna, and unanimously approved to designate the School Board Chair to review all member appointments in January and identify positions which require new appointments prior to the first February board meeting. Chair Kinsey asked board members to contact him if interested in changing committee assignments.

4.10 *Mileage Reimbursement Rate* A motion was made by Volna, seconded by Evans, and unanimously approved to authorize the mileage reimbursement rate paid to employees for authorized use of private vehicles at the current Internal Revenue Service rate.

4.11 *Member Compensation* A motion was made by Siggelkow and seconded by Volna to authorize \$4,000 annually for each school board member, plus an additional \$800 per year for the chair. All members of the board may receive per diem payments over the salaries established by the Board of Education for attending meetings of AMSD, WMEP, union negotiations, and such other meetings as may be approved by the board, and which take the member away from his/her regular obligations of regular workday or which are held on Saturday or Sunday. Said compensation for the per diem payment to be \$30 per day for up to four hours and \$50 per day in excess of four hours. A vote was taken and the motion was unanimously approved.

5. A motion was made by Evans, seconded by Slye, and unanimously approved to authorize the business office to continue the use of the current check signer plate for salary and accounts payable checks until plates with the new signatures are received.

6. A motion was made by Eckert, seconded by Volna, and vote taken to unanimously approve a resolution to employ legal counsel as follows:
WHEREAS, from time to time matters arise which require consultation with legal counsel;

111 WHEREAS, the School Board may not have time to meet specifically to hire legal counsel for a particular
112 circumstance that has arisen and, therefore, a general authorization to contact legal counsel is necessary;
113 WHEREAS, the School Board reserves the right to hire any legal counsel of its choice for any particular matter;
114 NOW, THEREFORE BE IT RESOLVED, by the School Board of Independent School District 282 that the
115 Superintendent and/or School Board Chair be and hereby are authorized to contact legal counsel as needs require.
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117 7. Next regular meeting: January 6, 2009, immediately following Organizational Meeting.
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119 8. The Organizational Meeting was adjourned at 7:17 p.m.
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121 Respectfully submitted,

ATTEST:

122 Susan Bodurtha, School Board Secretary
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Don Siggelkow, School Board Clerk